

**Committee:** Oxfordshire Growth Board  
**Date:** Tuesday 2 February 2016  
**Time:** 2.00 pm  
**Venue** Council Chamber, Bodicote House, Bodicote,  
Banbury, OX15 4AA

## **Membership**

### **Voting Members**

<b>Councillor Barry Wood</b>	<b>Chairman and Leader of Cherwell District Council</b>
<b>Councillor Ian Hudspeth</b>	<b>Vice Chairman and Leader of Oxfordshire County Council</b>
<b>Councillor Bob Price</b>	<b>Leader of Oxford City Council</b>
<b>Councillor John Cotton</b>	<b>Leader of South Oxfordshire District Council</b>
<b>Councillor Matthew Barber</b>	<b>Leader of Vale of White Horse District Council</b>
<b>Councillor Barry Norton</b>	<b>Leader of West Oxfordshire District Council</b>

### **Non-voting Members**

<b>Adrian Shooter</b>	<b>Chairman of OXLEP</b>
<b>Alistair Fitt</b>	<b>Universities representative</b>
<b>Adrian Lockwood</b>	<b>Skills Board Representative</b>
<b>Phil Shadbolt</b>	<b>OXLEP Business representative</b>
<b>Richard Venables</b>	<b>OXLEP Business representative</b>
<b>Andrew Harrison</b>	<b>Harwell Representative</b>
<b>David Warburton</b>	<b>Homes and Communities Agency Representative</b>

## **AGENDA**

- 1. Apologies for Absence and Notification of Substitutes**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at the meeting.

3. **Minutes** (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Oxfordshire Growth Board held on 19 November 2015.

4. **Chairman's Announcements**

To receive communications from the Chairman.

5. **Public Participation**

Members of the public may ask questions of the Chairman of the Growth Board, or address the Growth Board on any substantive item at a meeting subject to the restrictions set out in the public participation scheme: [Public Participation Scheme](#)

Deadline to submit questions: By 27 January 2016 in writing or email to the Chief Executive or Secretariat of the host authority

Deadline to submit requests to address the meeting: No later than noon on the day before the meeting (1 February 2016) in writing or email to the Chief Executive or Secretariat of the host authority

6. **Post SHMA Work Programme Update Report** (Pages 5 - 10)

Report Contact: Growth Board Programme Manager

**Purpose of report**

To provide the Growth Board (the Board) with an update on the Post-SHMA Strategic Work Programme (the Programme).

**Recommendations**

Officers ask the Board to note both progress of the Programme to date and the fact that it will not be achieved without the full continued commitment of all partners to the Programme, and to reaffirm that commitment.

7. **City Deal and Local Growth Fund Programme Exception Report**  
(Pages 11 - 20)

Report Contact: Growth Board Programme Manager

**Purpose of report**

To provide the Growth Board (the Board) with an update on progress with the projects in the City Deal and Local Growth Fund for which they are responsible.

**Recommendations**

The Board is asked to note progress with the projects and support the recommended actions where appropriate

**8. Board Work Programme (Pages 21 - 26)**

To consider and review the Board Work Programme.

**9. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**Dates of Future Meetings**

Thursday 31 March 2016, 2pm, Council Chamber, Cherwell DC Council Offices

Thursday 26 May 2016, 2pm, Council Chamber, Cherwell DC Council Offices

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

**Information about this Meeting**

**Apologies for Absence**

Apologies for absence should be notified to [natasha.clark@cherwell-dc.gov.uk](mailto:natasha.clark@cherwell-dc.gov.uk), 01295 221589 prior to the start of the meeting.

**Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

**Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

**Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

**Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

**Queries Regarding this Agenda**

Please contact Pauls Staines, Growth Board Partnership Programme Manager, [paul.staines@cherwell-dc.gov.uk](mailto:paul.staines@cherwell-dc.gov.uk), 01295 221847 / Natasha Clark, Democratic and Elections, [natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk), 01295 221589

**Sue Smith  
Chief Executive**

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